

Zeitschrift für Assyriologie und Vorderasiatische Archäologie

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1. Submission of manuscripts

The journal accepts contributions in English, German, and French.

First submission: All manuscripts for consideration must be submitted to the editors as a *single document in PDF format* with all images included. This document should ideally not exceed 10 MB in size and can be sent as an e-mail attachment. Authors are also kindly requested to supply a five-line English abstract of their paper.

Final submission: The text of the final version of accepted manuscripts must be submitted in *PDF and Word format*, either as an e-mail attachment, using a file transfer service, or on a mail-delivered data medium (e.g. CD). Images are to be included separately in an image file format (e.g. jpg, tiff). The requested resolution for line drawings, graphs, etc. is 1000 dpi; for photographs and other illustrations 600 dpi.

2. General guidelines for formatting

Work titles, ancient or modern, may be marked with single quotation marks (e.g. Šurpu or ‘Šurpu’, Enūma eliš, ‘Death of Gilgameš’, ‘Ivories from Nimrud’), but not in italics.

Foreign words (including Akkadian, Hittite) should be *italicized*, e.g. *inter alia*, *apud*. The same applies to emphasized words, e.g. „is *not* the case“.

Footnote tags should be inserted after punctuation marks.

3. Bibliographical references and citations

3.1 Abbreviations. Contributions are expected to adhere to a particular list of abbreviations (e.g. following RIA, CAD or AHW). The choice should be indicated in the first footnote, and any derivations and additions there explained.

3.2 References. The preferred method of citation is *by author and year*, with a list of bibliographical references at the end of the contribution. Brief references should be

Stylesheet and citation guidelines

incorporated in the main text, not relayed to footnotes, and are marked by parentheses.

Parenthesis usage

- Year and page indications always appear between parentheses when used inside a sentence: Edzard (1959, 17).
- Double parentheses are to be avoided: (dazu auch Machinist/Tadmor 1993, 147f.).
- No parentheses are required in enumerations (such as tables or footnotes): Edzard 1959, 17; Wilcke 1991, 18.

3.3 Bibliography. In alphabetical order, with all entries structured in accordance with the following examples:

- Black, J. A. (²1991): Sumerian grammar in Babylonian theory. 2nd ed. StP SM 12. Rome
- Dekiere, L. (1997): Old Babylonian real estate documents from Sippar in the British Museum, 6: documents from the series 1902-10-11 (from Zabium to Ammi-šaduqa). MHET II, 6. Ghent
- Edzard, D. O. (1959): Enmebaragesi von Kiš, ZA 53, 9-26
- Jastrow Jr., M./A. T. Clay (1920): An Old Babylonian version of the Gilgamesh Epic on the basis of recently discovered texts. YOSR 4, 3. New Haven
- Kuhrt, A./S. Sherwin-White (ed.) (1987): Hellenism in the East. The interaction of Greek and non-Greek civilizations from Syria to Central Asia after Alexander. London
- Machinist, P./H. Tadmor (1993): Heavenly wisdom, in: M. E. Cohen [e. a.] (ed.), Fs. W. W. Hallo. Bethesda, 146-151

Please note

- For (ed.), German contributions use (Hg.).
- A slash (/) appears between the names of two authors or editors; in case of three or more authors or editors, [e. a.] (German: [u. a.]) after the first name is used.
- Multiple initials appear with a space in between.
- The edition should be indicated, if appropriate: ²1991.
- Title case should *not* be applied to English book, series, or contribution titles, but proper nouns will appear with capitals.
- Italics are *not* used for book titles or series names.
- Contribution titles do *not* appear with quotation marks.
- Series numbers will always appear in Arabic numbers, also when Roman numbers are used in the original (e.g. CT 45, not CT XLV); adding “Band”, “vol.”, etc. is not necessary.
- Subordinated specifications are preceded by a comma and do not take an initial capital letter. This applies to page numbers (ZA 53, 9-26) as well as complex titles (e.g. Dekiere 1997).
- Specifications of equal rank as well as series information, year (if necessary), and place of publication and separated by a full stop.
- Publisher’s details are not included.

Stylesheet and citation guidelines

- Authors are at liberty to cite full bibliographical details, or to give abbreviated titles (e.g. Machinist/Tadmor 1993), but have to make sure that the bibliography is *internally consistent*.

3.4 References to particular pages/plates and primary sources:

- P. (German: S.) (for citations) or no. (German: Nr.) (in most text editions) should only be used if the reference would otherwise be ambiguous.
- 28f. is used *exclusively* for two successive pages (= p. 28-29); 28-30 (etc.) is to be employed when referring to a passage longer than two pages.
- **Full stop** indicates multiple, non-successive entries: p. 4. 8. 12 = page 4 *and* 8 *and* 12.
- **Comma** indicates subordination: pl. 4, 8. 12 = plate 4, item 8 *and* 12.
- **Semicolon** directs back to the higher level: pl. 4, 8; 12 = plate 4, item 8 *and* plate 12.

3.5 Quoting cuneiform texts:

Text editions that are cited by abbreviation and are listed in the external list of abbreviations (3.1) do not have to be included in the bibliography.

Referring to copies:

- | | |
|----------------------------|--|
| - CT 23, 26: 8 | CT 23, plate 26, Zeile 8 |
| - CT 58, 25 r. 21 | CT 58, plate 25, reverse, line 21 |
| - CT 58, 63, Nr. 53 r. 15' | CT 58, plate 63, Text Nr. 53, reverse, Zeile 15' |
| - CT 23, 26 ii 8 | CT 23, plate 26, column ii, Zeile 8 |

Referring to works with a title:

- | | |
|-------------------|--------------------------------|
| - Šulgi O 55 | Sulgi Hymn O, line 55. |
| - Gilgameš XI 100 | Gilgameš, tablet 11, line 100. |

Please note

- | | |
|------------------|--|
| - I, II, III ... | Numbered tablet of a composition (e.g. Gilgameš, Ea, Šumma ālu) |
| - i, ii, iii ... | Columns of a tablet |
| - 1', 2', 3' ... | Line numbers after broken beginning. Please use Unicode "prime" (U2032). |

4. Transliterations of cuneiform languages

Sumerian: in lowercase, expanded text, preferably with index numbers. Signs of uncertain reading in small capitals, e.g. la₂, du₁₁, ĝiri₃ (or ŋiri₃), iri-KA-ge-na, mu-ku_x(DU). Index numbers and small capital text should *not* be expanded.

For the final version, it is recommendable to set the font color to **blue** for all text that should appear in expanded form (to facilitate page setting).

Akkadian: *italicized a, á*, Sumerograms in SMALL CAPITALS, e.g. DUMU, TUR, GIŠ (or GEŠ, *not* ĞEŠ), preferably with an Akkadian reading: *qaqqadī*(SAG.DU)-šú. Phonetic complements should be provided in superscript: *ina šamê*(AN)^e.

Hittite: Hittite text *italicized*, Sumerograms in SMALL CAPITALS, Akkadograms in *ITALICIZED SMALL CAPITALS*.

Personal names should *not* appear with initial capital letter in transliterations.

Special markers in the transliteration:

- [...] indicate a break in the text
- 「 ... 」 enclose partially broken sign(s): Unicode “top left half bracket” (U+2E22) and Unicode “top right half bracket” (U+2E23). For 「x」 write 「x x」.
- 〈 ... 〉 indicate sign(s) inadvertently omitted by the scribe: Unicode "left-pointing angle bracket" (U2329) and "right-pointing angle bracket" (U232A).
- { ... } indicate sign(s) inadvertently added by the scribe.

5. Citing a reviewed book

The bibliographical data of reviewed books should be presented as follows (with title capitals following the publisher’s information):

Steven J. Garfinkle and **J. Cale Johnson** (ed.): The Growth of an Early State in Mesopotamia. Studies in Ur III Administration. Proceedings of the First and Second Ur III Workshops at the 49th and 50th Rencontre Assyriologique Internationale, London July 10, 2003 and Chicago July 19, 2005. (Biblioteca del Próximo Oriente Antiguo 5). Madrid: Consejo Superior de Investigaciones Científicas, 2008. 234 S. 30,5 x 21,5 cm. ISBN: 978-84-00-08716-6. Price (German: Preis): € 30,00.